



Pan-American School Admissions Requirements

Admissions Evaluations:

Admissions evaluations in English, Math, and Spanish are required for admission to First Grade until the Eleventh Grade. For PreKinder, Kinder and Preparatory a development assessment is required. Math is evaluated in English.

Admissions Procedure:

1. Payment of an Admissions Test (\$35 cash only)
2. Families complete the Admissions Questionnaire
3. Transcript of grades of the last school year
4. A confidential and sealed reference letter from the previous school's counselor or director addressing the student's academic effort and behavior
5. Account clearance report from the previous school
6. Two letters of recommendation from Pan-American School Parents recommending the family. For foreign families, a personal letter requesting admission, stating their personal situation in Costa Rica and their interest in becoming a member of Pan-American School, and a letter of recommendation from their employer, lawyer, respective embassy or other credible source.

When the above information has been submitted and requirements have been met, the student will be scheduled for a Pan-American School Assessment. Parents will be scheduled for an interview with a counselor during the Assessment.

Enrollment Procedure:

Once the new student is accepted, the parents will be contacted to make the necessary payments and complete the following documents for the enrollment process:

1. Complete the Registration Form
2. Two passport size photograph
3. Present a birth certificate or copy of passport (student and both parents)
4. Copy of immunization record
5. Vision and hearing tests (only for Primary students)